

# Course Coordinator

## 1 Definition

Responsibilities of Course Coordinators include but are not limited to:

- Course planning, design and development
- Course Specifications and alignment with Program Learning Outcomes
- Assessment design, implementation and marking
- Course delivery and Student learning experiences by providing Student support
- leadership and guidance of teaching teams
- engagement with professional and accreditation bodies
- ensuring currency of disciplinary and content knowledge and expertise
- reflecting on evaluations for the purpose of quality enhancement of Courses.

## 2 References

UniSQ Defined.

## 3 Definition Information

<b>Approved Date</b>	13/3/2023
<b>Effective Date</b>	13/3/2023
<b>Record No</b>	22/745PL